



THE VIRGIN ISLANDS DEPARTMENT OF EDUCATION

Office of the Insular Superintendent

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March 26, 2018

Sharon Ann McCollum, Ph.D.
Commissioner
Virgin Islands Department of Education
1834 Kongens Gade St. Thomas, VI 00802

Dear Commissioner McCollum:

Travel authorization is being requested for the St. Croix Educational Complex High School Junior Varsity/Varsity Boys and Girls Track and Field Team to attend the 2018 DAG Samuels Developmental Track Meet Series for Juniors/Seniors Championship in Tortola, BVI on June 09, 2018. The travelers are:

Chaperones: **Names**

Student **Names:**

The Dag Samuels Developmental Track Meet Series will allow our student-athletes to test their athletic abilities against other high school athletes from the BVI and other parts of the Caribbean. It will also help our student-athletes to develop comradery with other athletes and gain many lifelong valuable cultural experiences.

The travel and hotel accommodation expenses are funded through the Inter Scholastic Account:

ORG: **OBJ:** **PROJ:**

Your favorable consideration of this request would be greatly appreciated.

Respectfully,

Colleen Williams
Insular Superintendent St. Croix District

Recommended

Not Recommended

Sharon A. McCollum Ph.D.
Commissioner

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Commissioner

Date